



IOWA

Department of Education

Ann Lebo, Director

Kim Reynolds, Governor
Adam Gregg, Lt. Governor

DE Employee Request for Consent to Sell (See second page for Instructions)

Employee Name Peg Long Date 4/22/21

Job Title at DE Educational Consultant

Division, Bureau at DE DIVISION of Community Colleges

Immediate Supervisor at DE Amy Bieseke

Proposed outside employer Purdue University Global

Proposed services to sell to outside employer
teaching CJ course in undergrad. The courses
change per term.

(E.g., if teaching classes, which classes, graduate or undergraduate level)

How will selling this service not conflict with your DE duties?

It will not in anyway be a conflict.

☒ I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

Peg Long
Signature of Employee

Amy Bieseke
Signature of Employee's DE Supervisor

Creating excellence in education through leadership and service

Grimes State Office Building | 400 E. 14th St. | Des Moines, IA 50319-0146
Phone (515) 281-5294 | www.educateiowa.gov

Instructions:

The DE is a regulatory agency, as so defined in Iowa Code chapter 68B. This is the chapter of laws regarding ethical conduct of state agencies and state employees. As DE employees, we are prohibited from selling any goods or services (such as the service of teaching a class) to any person or entity that the DE regulates (such as, but not limited to, LEAs, AEAs, Community Colleges, and IHEs that offer practitioner preparation programs) without the prior written consent of the DE.

This is the form to be filled out by the DE employee who seeks such permission. In the space for explaining how selling the proposed service will not conflict with your DE duties, DO NOT state that this is "after hours." This form assumes that the DE employee is not performing the outside work during DE hours. The purpose of the law is to assure the public that no regulated entity is either benefitting or hurt by hiring a DE employee to perform some service for the entity. So, please explain how your DE duties relate to the proposed outside employer. Examples are on the Ethics Board's Web site at <http://www.iowa.gov/ethics/ethics/consents/education/education.htm>.

When completed, please give to DE's General Counsel.

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